

Aero Tab Navigation Quick Reference Guide

Aero Navigation Features		
1	Breadcrumbs	Displays the current page you are on and the tab path used to navigate there.
2	Favorite	Indicates whether a page is favorited. Click to add a page to favorites or to remove it if the page was already in favorites.
3	Sidebar	A vertical navigation pane containing parent tabs, object tabs and/or external link tabs. The tabs shown here are determined by the workspace admin and are meant to contain the most frequently used tabs. See the next page to learn more about how to show a tab in the Sidebar.
4	Tab strip	A horizontal series of tabs. Tabs may contain child tabs in a drop-down menu.
5	More menu	Click to view Sidebar tabs that are not displayed due to the current size of your browser.
6	All Tabs menu	Click to view all the tabs that a user has access to and are flagged as visible.
7	Avatar	An image containing the user's initials which you can click to access the user menu.

The screenshot shows the Relativity One interface for the 'Salt vs. Pepper' workspace. The breadcrumb path 'Processing > Processing Sets' is highlighted with callout 1. The 'Processing Sets' tab in the top navigation bar is highlighted with callout 2. The left sidebar, containing navigation options like 'ECA Dashboard', 'Processing', 'Documents', 'Review Batches', 'Reporting', and 'Indexing & Analytics', is highlighted with callout 3. The 'More >' button at the bottom of the sidebar is highlighted with callout 5. The 'All Tabs' menu icon at the bottom left is highlighted with callout 6. The user's avatar 'JL' in the top right corner is highlighted with callout 7. The main content area displays a table of processing sets.

#	Name	Inventory Status	Inventoried files	Discover Status	Discovered files	Publish Status	Published documents
1	Gilyard Industries vs. Pike LLC	Not started		Not started		Not started	
2	Carew vs. Binns	Not started		Not started		Not started	
3	Harden vs. Durant	Not started		Not started		Not started	
4	Skyline Chili LLC. vs. Hamilton Coun...	Not started		Not started		Not started	
5	Sacramento vs. State of California	Not started		Not started		Not started	
6	Lee vs. Miller	Not started		Not started		Not started	
7	Gardner vs. Bryant	Not started		Not started		Not started	
8	Barnes vs. City of Chicago	Not started		Not started		Not started	
9	Miller vs. Davis	Not started		Not started		Not started	
10	Smith vs. Johnson	Not started		Not started		Not started	
11	ZBX5	Not started		Completed	5	Completed	5
12	ZB3	Not started		Completed	3	Completed	3
13	ZB2	Completed	3	Completed		Completed	
14	ZB_File	Not started		Completed		Completed	

Showing Tabs to the Sidebar

The screenshot shows the 'Configure > Tabs' interface in Relativity One. The 'Tabs' tab is selected in the top navigation bar. The interface is divided into two main sections: 'Tab Information' and 'Tab Location'. In the 'Tab Information' section, the 'Name' field is empty. The 'Tab Type' is set to 'Object Link' (selected with a radio button). The 'Object Type' is set to a dropdown menu. The 'Set as Default Tab' and 'Visible' toggle switches are turned on. The 'Relativity Applications' dropdown is also empty. In the 'Tab Location' section, the 'Show in Sidebar' toggle switch is turned on. The 'Icon' dropdown is set to 'Tag'. The 'Parent' dropdown is empty. The 'Order' field is empty. At the bottom of the interface, there are three buttons: 'Save', 'Save and New', and 'Save and Back'.

How to show a tab in the Sidebar

1. Navigate to **Tabs**.
2. Click **New Tab** to create a new tab or click on the desired tab in the list to add a pre-existing one to the Sidebar.
3. Complete or edit the fields in the Tab Information section as desired. For more information on the Tabs fields, refer to [Tabs](#).
4. Select **Show in Sidebar** in the Tab Location section. A Sidebar tab cannot have a Parent selected. If a Parent was selected for a pre-existing tab, once you select **Show in Sidebar**, the Parent field will be disabled.
Note: With the Aero UI, admin users can now optionally create three levels of tab hierarchy – a parent tab in the Sidebar, which contains a parent tab in the Tab list, which contains an object tab or an external link tab.
5. Select the desired icon from the **Icon** drop-down menu.
6. Enter the desired **Order** value.
7. Click **Save**.
The tab is added to the Sidebar and will display based on the number of tabs you have already created and the size of your currently opened browser. If the vertical resolution is not high enough, the tab will display in the More menu.