

Tab Navigation Quick Reference Guide

Aero Navigation Features		
1	Breadcrumbs	Displays the current page you are on and the tab path used to navigate there.
2	Favorite	Indicates whether a page is favorited. Click to add a page to favorites or to remove it if the page was already in favorites.
3	Sidebar	A vertical navigation pane containing parent tabs, object tabs and/or external link tabs. The tabs shown here are determined by the workspace admin and are meant to contain the most frequently used tabs. See the next page to learn more about how to show a tab in the Sidebar.
4	Tab strip	A horizontal series of tabs. Tabs may contain child tabs in a drop-down menu.
5	More menu	Click to view Sidebar tabs that are not displayed due to the current size of your browser.
6	All Tabs menu	Click to view all the tabs that a user has access to and are flagged as visible.
7	Avatar	An image containing the user's initials which you can click to access the user menu.

The screenshot shows the Relativity One interface with the following callouts:

- 1**: Points to the breadcrumb "Processing > Processing Sets".
- 2**: Points to the star icon next to the breadcrumb, indicating a favorite.
- 3**: Points to the left sidebar containing navigation options like Documents, Review Batches, Processing, etc.
- 4**: Points to the horizontal tab strip at the top of the main content area.
- 5**: Points to the "More >" button in the sidebar.
- 6**: Points to the hamburger menu icon at the bottom of the sidebar.
- 7**: Points to the user avatar (initials "KD") in the top right corner.

The main content area displays a table of "Processing sets" with columns for Name, Status, Custodian, Discovered Files, Excluded Files, Published Files, and Group Identifier. The table lists 16 items, including "Backup", "Archives-2018", "Live Another Day", "Filter X", "ABBA", "Safari", "Survival 1-on-1", "Death Do Us Part", and "FW Congratulations!.msg".

Showing Tabs to the Sidebar

The screenshot shows the 'Configure > Tabs' interface in Relativity One. The 'Tabs' tab is selected in the top navigation bar. The 'Tab Information' section includes fields for Name, Tab Type (External Link, Object Link, Parent), Object Type, Set as Default Tab, Visible, and Relativity Applications. The 'Tab Location' section includes a Show in Sidebar toggle, Icon (Tag), Parent, and Order fields. The interface is in the 'Salt vs Pepper' workspace and includes a sidebar with navigation options like Documents, Review Batches, Processing, Indexing & Analytics, Case Dynamics, Other Tabs, and Configure.

How to show a tab in the Sidebar

1. Navigate to **Tabs**.
2. Click **New Tab** to create a new tab or click on the desired tab in the list to add a pre-existing one to the Sidebar.
3. Complete or edit the fields in the Tab Information section as desired. For more information on the Tabs fields, refer to [Tabs](#).
4. Select **Show in Sidebar** in the Tab Location section. A Sidebar tab cannot have a Parent selected. If a Parent was selected for a pre-existing tab, once you select **Show in Sidebar**, the Parent field will be disabled.
Note: With the Aero UI, admin users can now optionally create three levels of tab hierarchy – a parent tab in the Sidebar, which contains a parent tab in the Tab list, which contains an object tab or an external link tab.
5. Select the desired icon from the **Icon** drop-down menu.
6. Enter the desired **Order** value.
7. Click **Save**.
The tab is added to the Sidebar and will display based on the number of tabs you have already created and the size of your currently opened browser. If the vertical resolution is not high enough, the tab will display in the More menu.