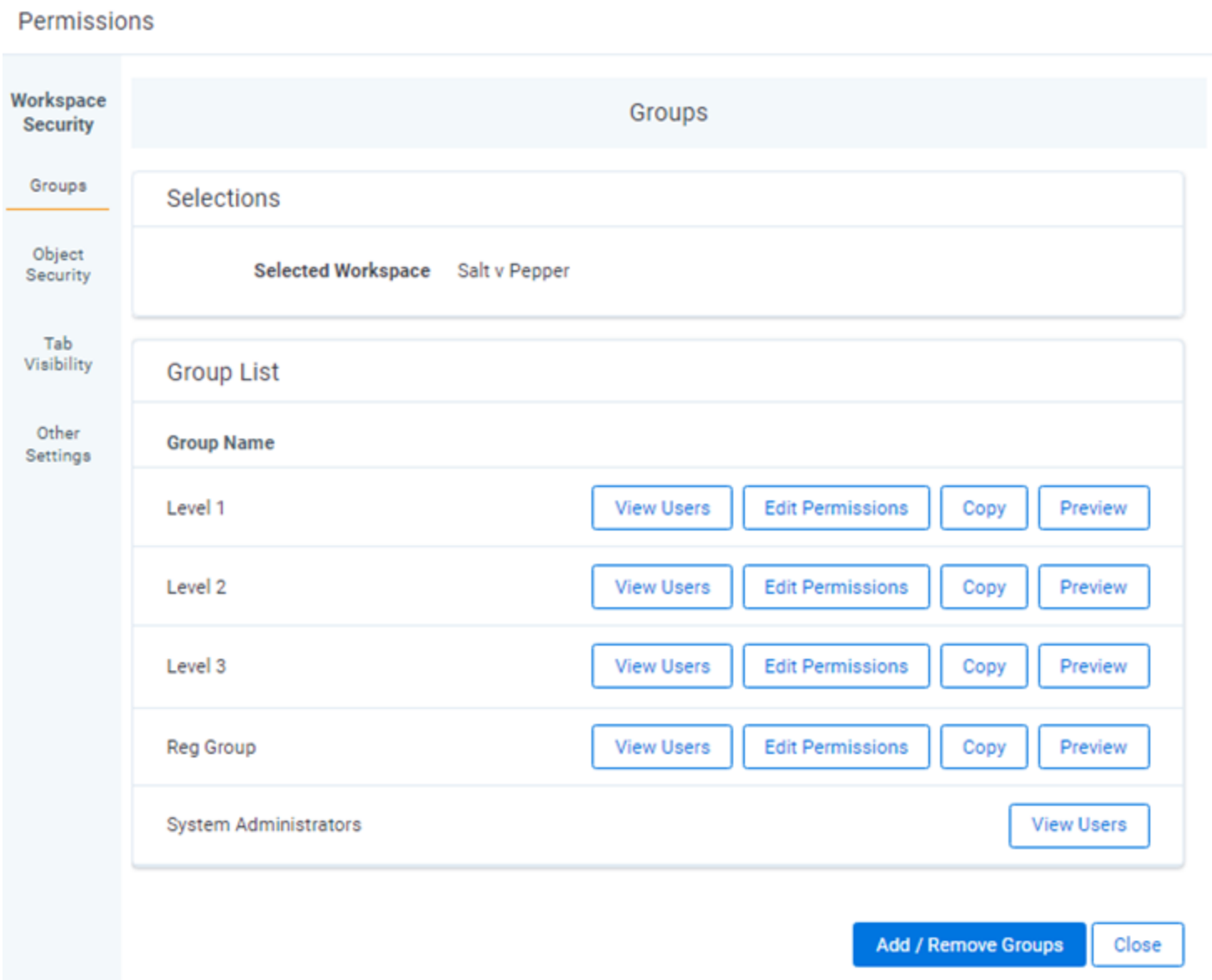
Workspace security quick reference

The guide provides an overview of the security options and functions in a workspace.

Feature permissions view

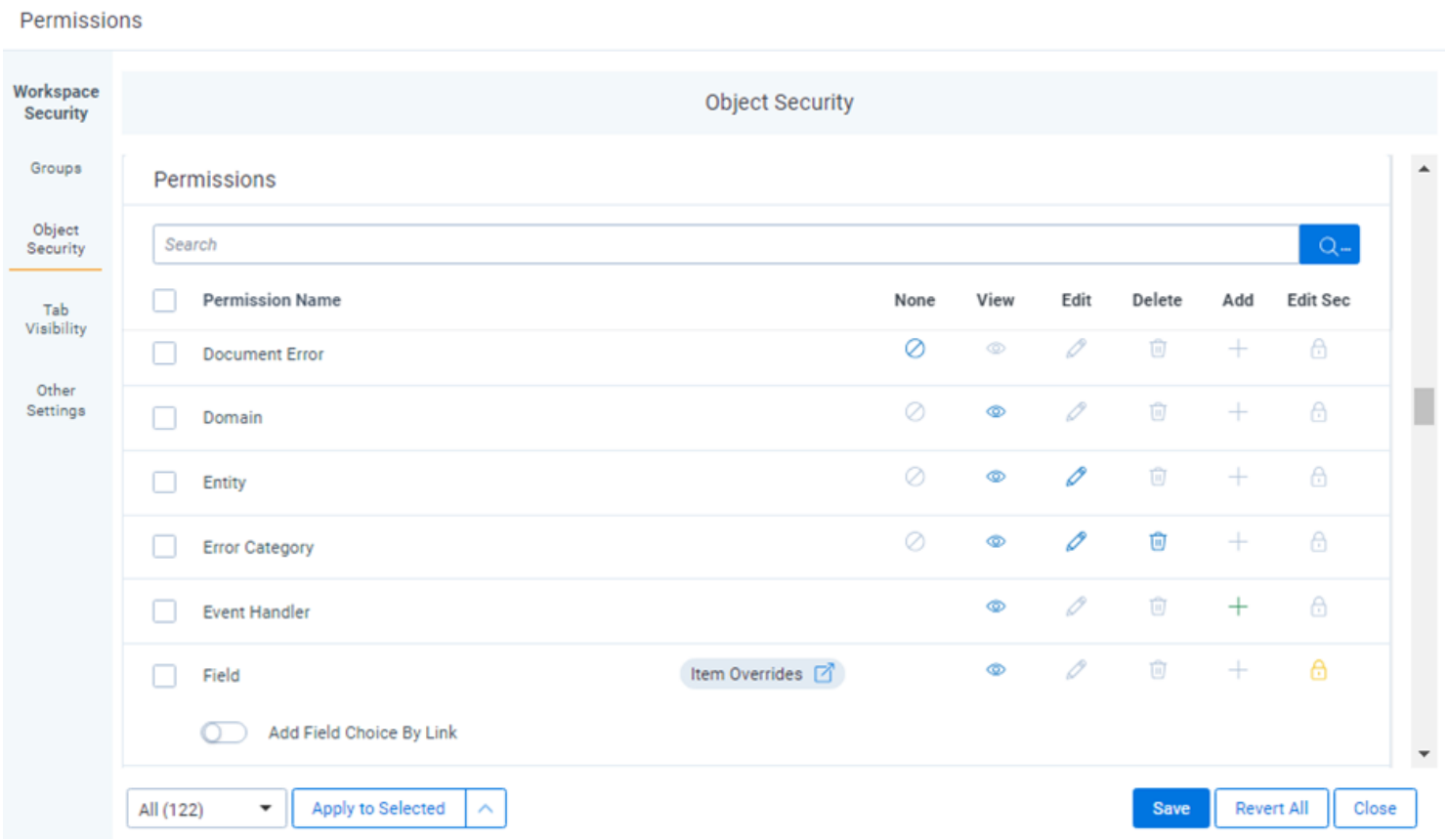
Groups permission view



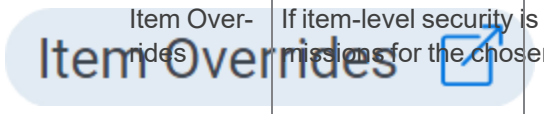
Group management security settings	
View Users	Copy the selected group's permissions to a new or existing group.
Edit Permissions	Edit the permissions of the group for objects, tab visibility, and other settings.
Copy	Copy the selected group's permissions to a new or existing group.

Group management security settings	
Preview	Opens a preview of the Relativity workspace with the selected group's permissions applied.
Add/Remove Groups	Add or remove groups in the environment for a particular workspace and begin editing their permissions.

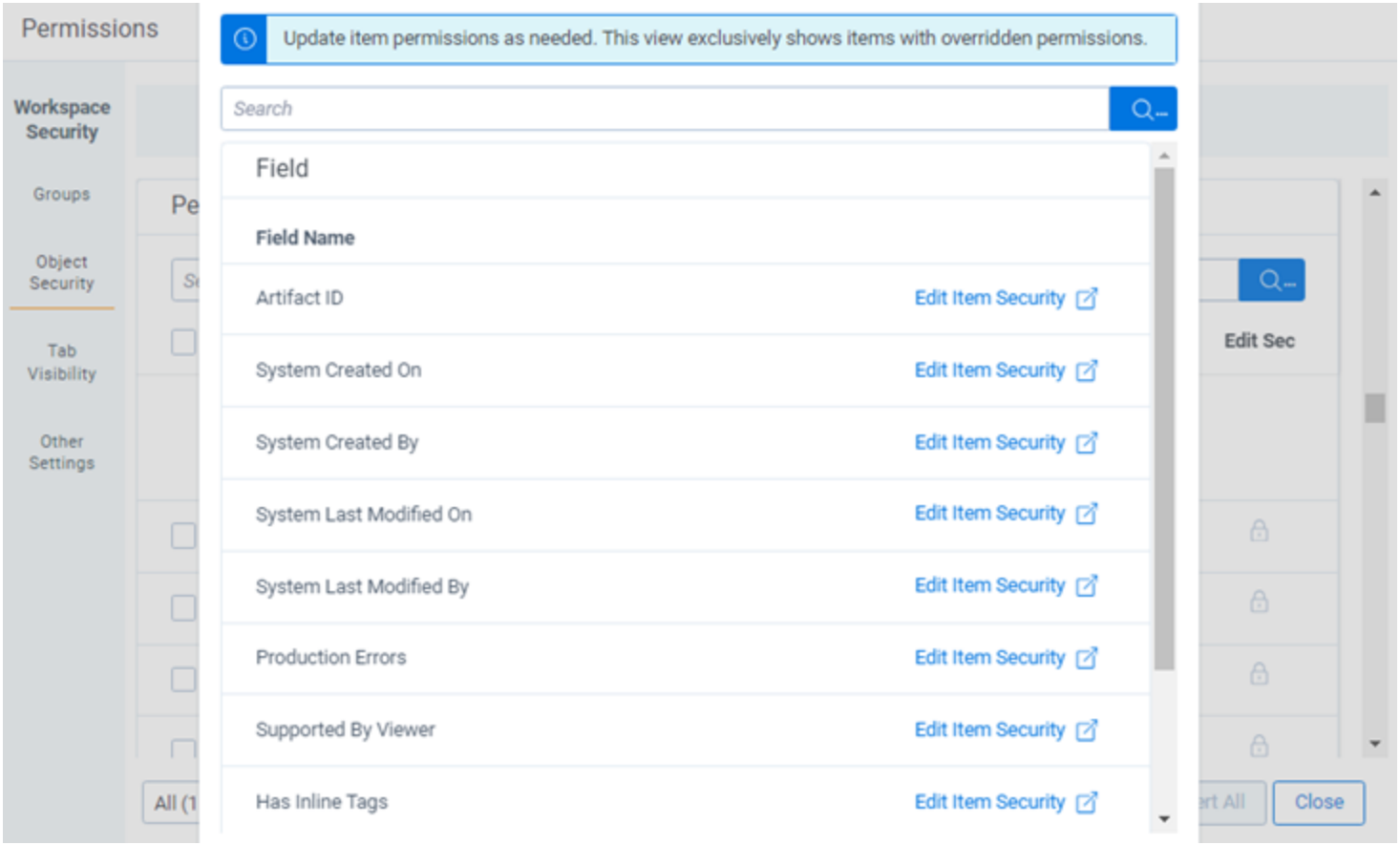
Object security permissions view



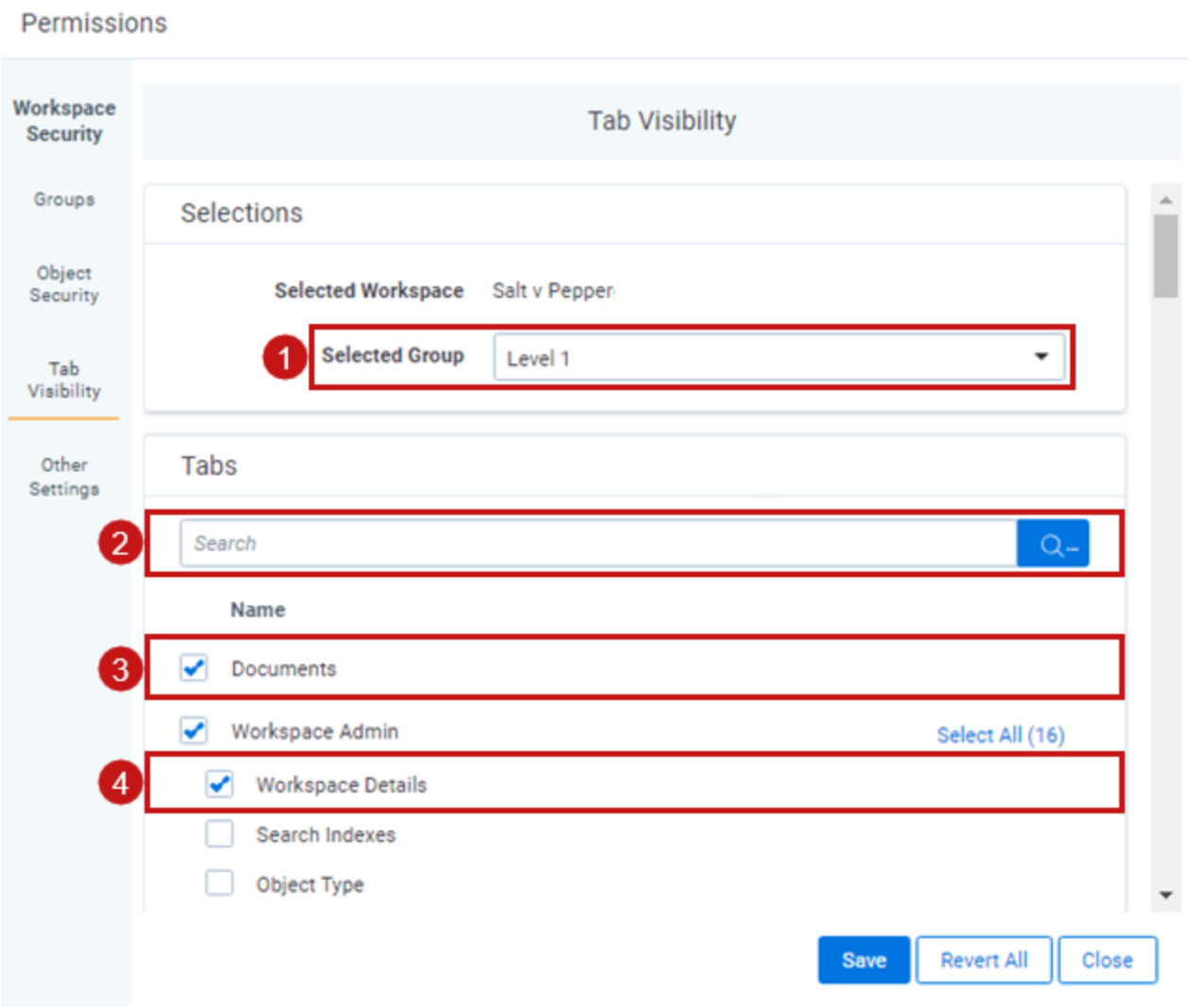
Object security permission controls		
	None	Denies the group members access to the object.
	View	Group members can view the object. This is the most basic level of permissions.
	Edit	Group members can edit and view the object.
	Delete	Group members can delete the object.
	Add	Group members can add new instances of the object.

Object security permission controls		
	Edit security	Group members can edit the security for instances of the object.
	Item Overrides	If item-level security is applied to an object, it is marked with this link. Click the link to customize permissions for the chosen item.
	Toggle	Toggle to give or remove access to the object's sub-features.

Item overrides view

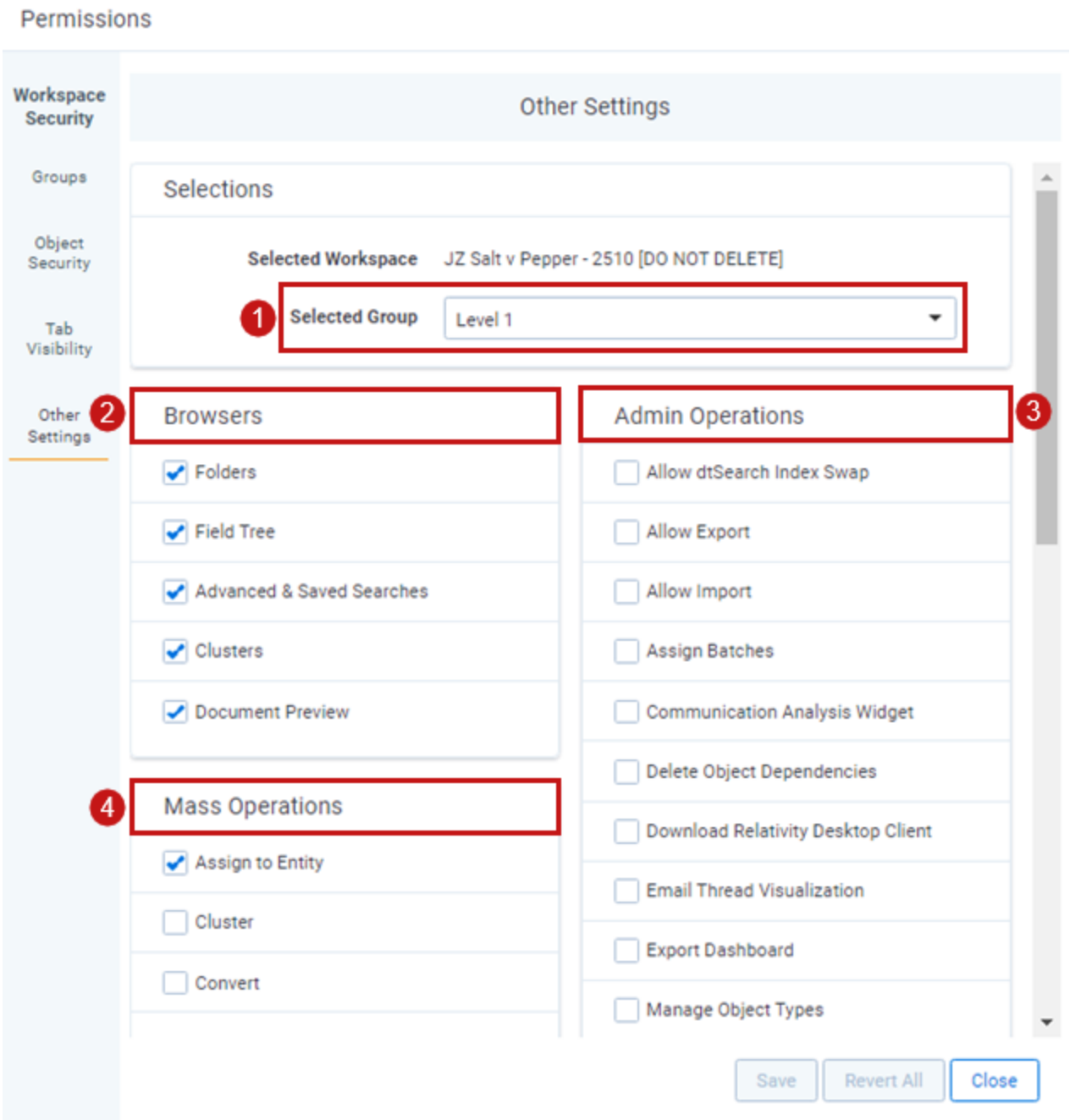


Tab visibility



Tab visibility		
1	Group drop-down menu	Displays the current group whose permissions you're editing.
2	Search bar	Type the name of the tab you want to make visible for the group.
3	Selected tab	This tab is visible for the group.
4	Child tab	You can select a parent tab for visibility without the child tabs. However, you cannot select a child tab for visibility without its parent.

Other settings



Other settings		
1	Group drop-down menu	Displays the current group whose permissions you're editing.
2	Browsers	Gives users the ability to view the selected browsers in the documents tab.
3	Mass Operations	Gives users the ability to perform selected mass operations.
4	Admin Operations	Gives users the ability to perform selected admin operations.

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