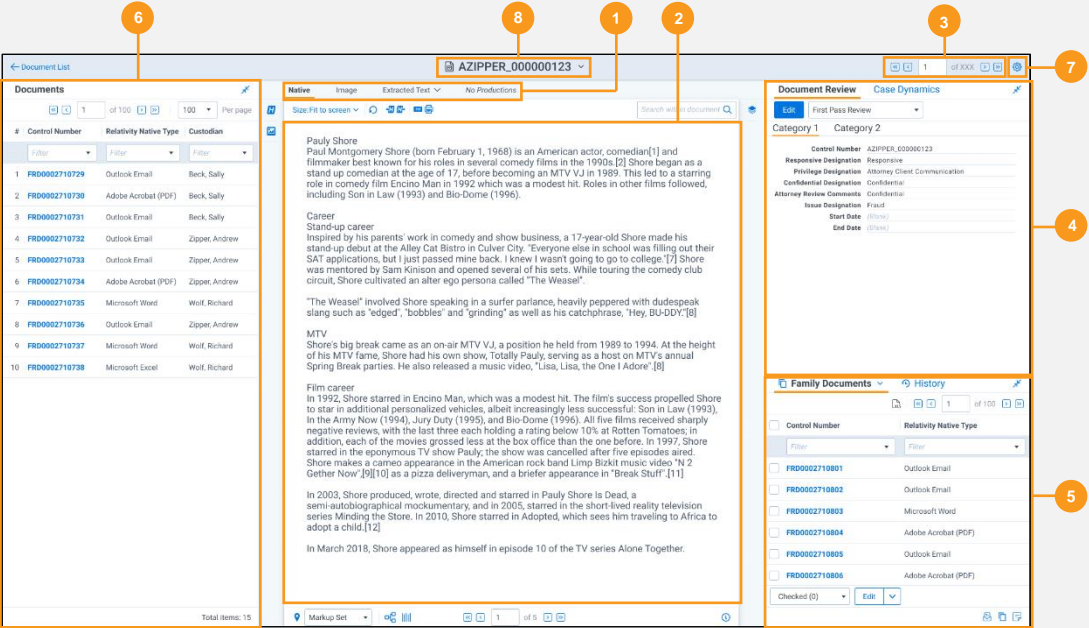


Core Review Interface



Core Review Interface Features		
1	Document viewer modes	Select which mode of the current document you would like to display in the Viewer.
2	Viewer	Displays the current document in the selected mode.
3	Document navigation	Browse across documents in the Review queue.
4	Coding layouts	Customizable coding forms for viewing and editing a document's fields.
5	Related items	Identify and act on documents related to the active document.
6	Document list	List presentation of all the documents in the user's Review queue.
7	Viewer settings	Menu of display configurations and review settings.
	Keyboard shortcuts legend	Displays the keyboard shortcuts legend.
	Keyboard shortcuts on/off	Enables and displays keyboard shortcuts.
	Swap panes	Flips the Coding layout from the left side of the window to the right (or vice-versa).
	Review settings	Menu of review-specific user preferences like Viewer mode preference.
8	Document Actions	Menu of actions the user may perform on the document as a whole.
	Download document	Download the document native. Alternatively, you can click on the document's name to download the native.
	Share document	Copy or email a link to the current document.
	Save as PDF	Save the current document as a PDF.
	Create image	Generate images for the current document.
	Replace native	Replace a document native for the current document.
	Upload/Replace Image	Upload or replace an image for the current document.
	Delete image	Delete the image for the current document.

- Download document native
- Replace document native
- Replace images for this document
- Delete all images for this document
- Image on the fly
- Email document

Keyboard shortcuts legend

Enable keyboard shortcuts

Swap panes

Review settings

Image Profiles

- Basic Default
- Native Imaging Profile
- Native Imaging Profile 2

Review settings

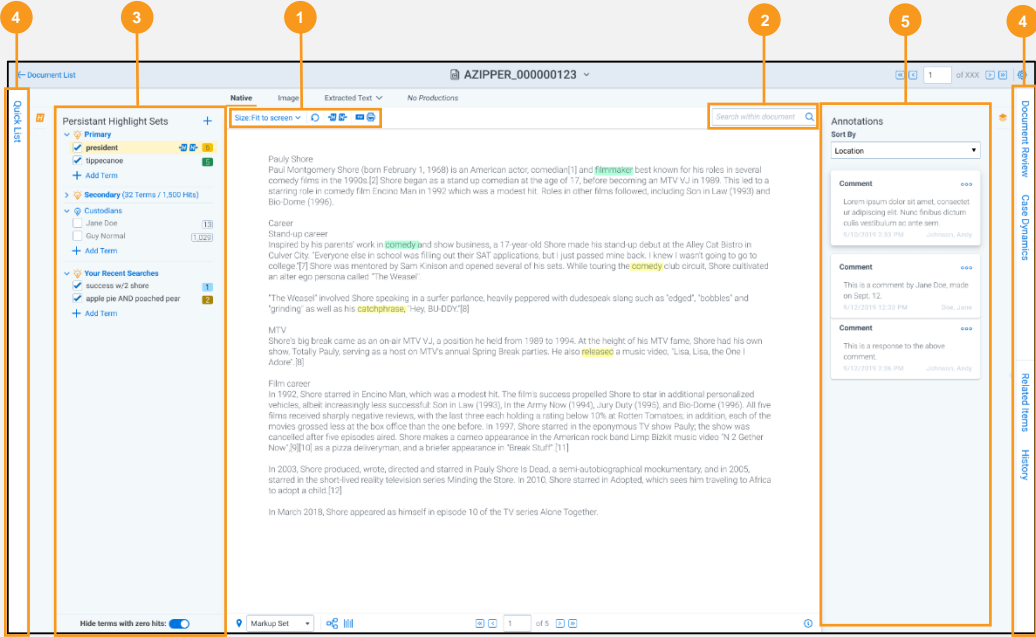
Limited visibility

User only sees the Core Viewer-modes for which the document has content and, when navigating across documents, the active Viewer is automatically switched to a Viewer for which the document has content.

Full visibility

User always sees all the Core Viewer-modes regardless if there is content and, when navigating across documents, the active Viewer is never automatically switched.

Core Review Interface – Native Viewer



Native Viewer Features		
1	Native Viewer toolbar	The viewer toolbar buttons for each viewer display here.
	Zoom controls	Manually zoom out/zoom in.
	Reset zoom	Reset to default zoom.
	Preset zoom controls	Fit Actual / Fit Width / Fit Page.
	Highlight sets drawer	Opens the highlight set drawer content so that the user may investigate the individual terms in each set, their corresponding count, and navigate.
	Highlight navigation next/prev	Navigate across all highlight search hits for checked terms within active sets or for specific highlight sets or terms when selected.
2	Viewer searchbox	Searches the current document for exact matches.
	Viewer searchbox	Enter a terms search to highlight the results in the Viewer.
	Viewer search next/prev	Navigate across Viewer search hits.
3	Highlight sets drawer	Locate where the user may review highlight sets and terms associated with the current document.
	Highlight set open/close	Allows the user to open/close their view of each highlight set.
	Highlight set lightbulb	Lightbulb indicates whether a highlight set is active or inactive.
	Highlight term checkbox	Checkbox determines whether a highlight term is active or inactive.
	Selected highlight set navigation	Allows the user to navigate across all the highlight term hits within a given highlight set without having to turn off all other sets.
	Selected highlight term navigation	Allows the user to navigate across the highlight term hits for a specific highlight term without having to turn off all other sets/term.
	Highlight set term and hit count	Shows the number of terms and hits per highlight set when minimized.
5	Highlight term hit count and color	Shows the number of term hits in the highlight color scheme designated for that term.
	Terms with zero hits show/hide	Allows the user to show highlight terms in a highlight set that doesn't have any hits for the current document.
4	Collapsed cards	Document list and Coding layout/Related items cards can be minimized to focus on the Viewer.
5	Hidden content	Hidden content like speaker notes, comments, and other hidden content goes into this drawer.

Core Review Interface – Image Viewer

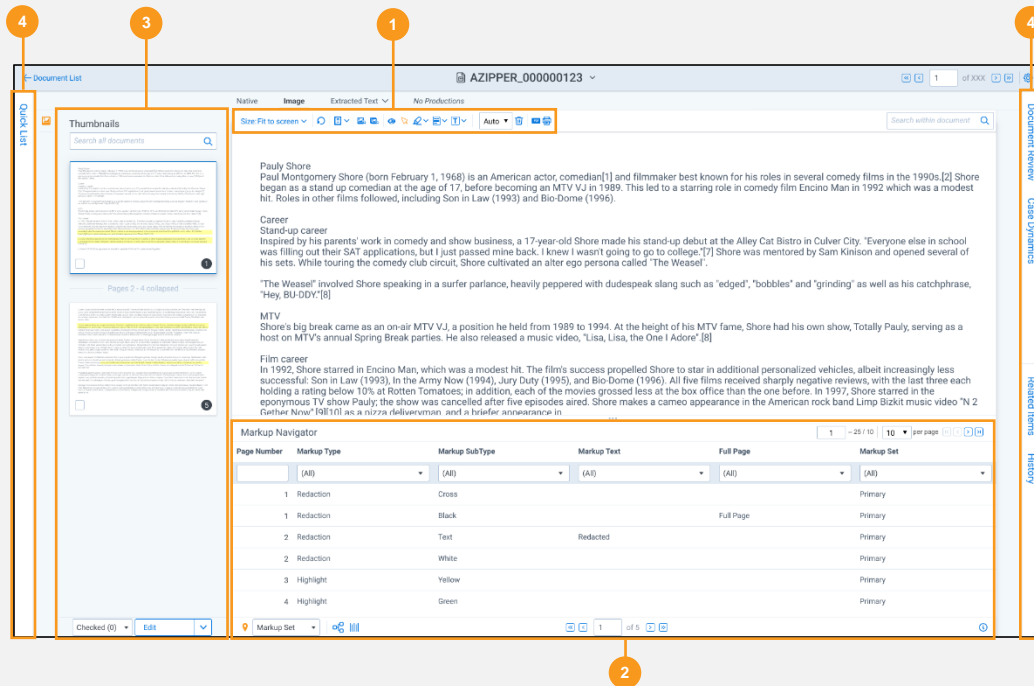
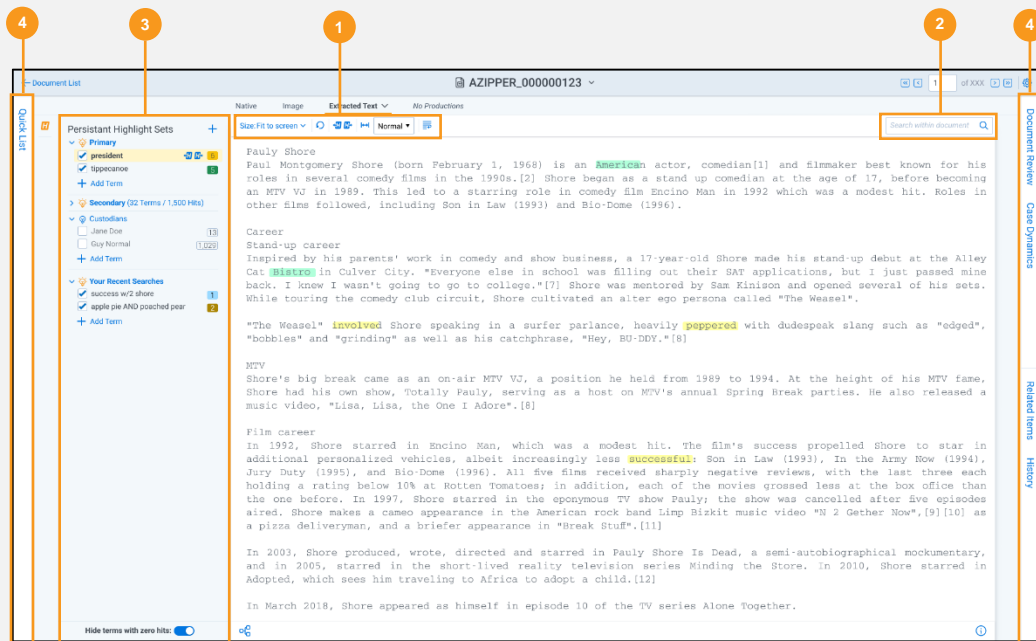


Image Viewer Features		
1	Image Viewer toolbar	The Viewer toolbar buttons for Viewer are placed here.
- 100% +	Zoom controls	Manually zoom out/zoom in.
↻	Reset zoom	Reset to default zoom.
Size: Fit to screen ▾	Preset zoom controls	Fit Actual / Fit Width / Fit Page.
📄	Page layout options	Allows the user to change how paginated documents are displayed – single discontinuous, single continuous, facing continuous.
🔄	Page rotate controls	Allows the user to either rotate an individual page 90 degrees per click, or to rotate all of the pages in the current document.
👁	Markup visibility	Allows the user to adjust the opacity of the selected markup set – redaction (100%), transparent (50%), and off (0%).
👉	Markup selector	When this button is active, the user may select one or many markups to perform an action across all the selected markups (edit, delete, move).
🖌	Highlight markup color	Allows the user to change the highlight markup color.
📄	Redaction markup mode	Allows the user to determine which markup redaction mode they want to draw the markup with: basic, full-page, inverse, or mass redact modes.
📄	Redaction markup type	Allows the user to determine which markup redaction type they want to draw the markup with: black, cross, white, or text redaction types.
Auto ▾	Redaction text font size	Allows the user to adjust the font size of selected redaction text markup.
🗑	Delete markup	This button opens the Mass delete markup pop-up window where the user may delete a highlight markup, partial markup, or full-page markup.
📄	Save as PDF	This button opens the Save as PDF pop-up window where the user may determine the settings for saving the image as a PDF.
2	Markup navigator	Displays all the markup for each markup set for the current document.
📍	Markup navigator open/close	This button opens and closes the Markup navigator drawer.
Markup Set ▾	Markup set dropdown	Allows the user to change the markup set being displayed on the image of the current document.
3	Thumbnail drawer	Displays the thumbnails for each page of the image along with whichever markup set is selected.
📄	Thumbnail drawer open/close	This button opens and closes the Thumbnail drawer.
4	Collapsed cards	Document List and Coding layout/Related items cards can be minimized to focus on the Viewer.

Core Review Interface – Text Viewer



Text Viewer Features		
1	Text Viewer toolbar	The Viewer toolbar buttons for each Viewer are placed here.
- 100% +	Zoom controls	Manually zoom out/zoom in.
↺	Reset zoom	Reset to default zoom.
Size: Fit to screen ▾	Preset zoom controls	Fit Actual / Fit Width / Fit Page.
H	Highlight sets drawer	Opens the highlight set drawer content so that the user may investigate the individual terms in each set, their corresponding count, and navigate.
↔	Highlight navigation next/prev	Navigate across all highlight search hits that for checked terms within active sets or for specific highlight sets or terms when selected.
Normal ▾	Text delimiter size	Allows the user to adjust the size of tab characters in the document text. This can be used to better align text in spreadsheets.
☰	Word wrap on/off	Allows the user to turn On/Off word wrapping when viewing document text.
2	Viewer searchbox	Searches the current document for exact matches.
Search within document 🔍	Viewer searchbox	Enter a terms search to highlight the results in the Viewer.
Searched term 🔍	Viewer search next/prev	Navigate across viewer search hits.
3	Highlight sets drawer	Location where the user may review highlight sets and terms associated with the current document.
H	Highlight set open/close	Allows the user to open/close their view of each highlight set.
💡	Highlight set lightbulb	Lightbulb indicates whether a highlight set is active or inactive.
☑ success	Highlight term checkbox	Checkbox determines whether a highlight term is active or inactive.
Set 🔍	Selected highlight set navigation	Allows the user to navigate across all the highlight term hits within a given highlight set without having to turn off all other sets.
term 🔍	Selected highlight term navigation	Allows the user to navigate across all the highlight term hits for a specific highlight term without having to turn off all other sets/terms.
(32 Terms / 1,500 Hits)	Highlight set term and Hit count	Shows the number of terms and hits per highlight set when minimized.
5	Highlight term hit count and color	Shows the number of term hits in the highlight color scheme designated for that term.
🔍	Terms with zero hits show/hide	Allows the user to show highlight terms in a highlight set that doesn't have any hits for the current document.
4	Collapsed cards	Document list and Coding layout/Related items cards can be minimized to focus on the Viewer.